

DJM/CCH

26 April 2023

Dear Parent/Carer

We are delighted that you have chosen Jesmond Park Academy for your child's secondary education, and I am confident that they will be very happy here and enjoy a successful and fulfilling time with us over the next seven years.

We will keep you updated about our transition programme through our school website www.jesmondparkacademy.org.uk. Please visit the website regularly to stay up-to-date. You can find our transition pages by clicking on "About the Academy" in the top menu bar followed by "Transition" in the drop down menu. This will take you to our dedicated website area containing all of the important information you need to know related to Year 6 transition.

Regarding our transition evening for parents and carers, this is calendared for Thursday 22 June (5pm-7pm), and our transition days for students are scheduled for Wednesday 12, Thursday 13 and Friday 14 July. We will be in touch closer to the time to confirm the specific arrangements for these events.

In the meantime, enclosed with this letter is our registration form. Please return the form by post for the attention of Mrs C Chirside, or email it to us at admin@jesmondparkacademy.org.uk. **Please return this to us by Friday 26 May at the latest.**

We also request that you enclose a copy of some form of identification of your child. This could be their passport or birth certificate. This helps us to ensure we have the correct order and spelling of their legal name. Please be aware that failure to provide this documentation may delay your child's admission into school.

If there are any changes to your contact information following the submission of your form we would very much appreciate it if you could inform us as soon as possible to ensure that anything we send to you is posted/emailed to the correct address. You can contact us by telephone on (0191) 2818486 or via email at admin@jesmondparkacademy.org.uk If you are emailing us, please be sure to include your child's name and which primary school they are currently attending.

Steve Campbell Principal

Hugh Robinson CEO

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We will update you in due course about the school uniform requirements for next academic year and how you will be able to go about purchasing these items.

We are here to provide as much support as possible and make sure that your child's transition to us is as smooth as it possibly can be. We look forward to meeting you at our transition evening in June and welcoming your child to Jesmond Park Academy in September.

Yours sincerely

A handwritten signature in purple ink, appearing to read 'D Merrifield', written in a cursive style.

Mr D Merrifield
Deputy Principal