



19<sup>th</sup> December 2018

Dear Parents and Carers

As you will know, we have been working hard to secure the conversion of Heaton Manor School to become an Academy, under the Gosforth Federated Academies Trust (GFA) following our Ofsted inspection. Most of the key pieces of work have been completed however, there are still some issues to resolve concerning the handover of the building. The issues are not serious – just complex and time-consuming. As a consequence, it has been decided that it would be sensible to delay the conversion date to 1<sup>st</sup> March 2019 to allow sufficient time to complete all the necessary legal agreements.

Please be assured that the Trustees of GFA are fully committed to receiving Heaton Manor into the GFA family of schools, but it is important to ensure that everything is properly resolved before the transfer goes ahead.

Best wishes

*Jane Edm*      *A Wareing*

**Jane Edminson and Andrew Wareing**  
Co-Chairs of Heaton Manor GB

**George Snaith**  
Chair of GFA Trustees